

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

September 10, 2008

Authority Members Present:

Jenny Dinsmore
Asel Kennedy
David Flynn
Dennis Poluga
Ron Bane
Hugh Kierig

Other Personnel Present:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for September 10, 2008 was called to order at 6:00 P.M.

Reading and Approval of Minutes (August 13, 2008)

David Flynn Made a Motion to accept the August 13, 2008 Board Meeting Minutes as presented. Ronald Bane seconded the Motion.

For: All

Opposed: None

Presentations:

A. August 2008 Driver of the Month

The Board announced the Authority's August 2008 Driver of the Month, Mr. James Huffman. The Board also recognized David Stump, Ray St. Clair, Robert Lee and Kerri Johnson for their outstanding performance during the month of August 2008.

Opportunity for Public Comments:

There were no comments from the public.

Monthly Data Summaries/Correspondence:

The General Manager stated that the trips for August 2008 were 97,630 and were up 40% compared to August of 2007, and were up 15 % for total passenger trips for the calendar year 2008 compared to calendar year 2007. Disabled passenger trips were up 100 %, senior passenger trips were up 62 % and West Virginia University "Ride with

September 10, 2008

Initials_____

I.D.” was up 52% compared to August 2007. During August 2008, the Transit Authority traveled 92,213 miles, and answered 3264 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of August 2008 were George Garletts and Timothy Baureis, Full-time Bus Drivers, completing their six month probation.

Financial Business:

A. August 2008 Financial Report

The General Manager stated that the financial reports for August 2008 and September 2008 will be presented at the October 2008 meeting.

Old Business:

A. Intermodal Facility Update

The General Manager stated that he had attended a project progress meeting September 10, 2008 and reviewed the information from this meeting with the Mountain Line Transit Authority Board members.

Hugh Kierig stated that the ground breaking ceremony for the West Virginia University Intermodal Facility will be held on October 2, 2008 (Thursday). He said that the President of the University had requested that he extend an invitation to the Transit Authority Board Members.

Jenny Dinsmore requested that there be a bus leaving from Westover for Transit Authority Board Members who would like to attend the ceremony.

B. West Virginia University Contract Update

The General Manager stated that the contract with West Virginia University is waiting for purchasing approval and they will issue a purchase order number once the contract is approved. The renewal was changed from three years to five years.

C. Employee Shuttle Request Updates

The General Manager stated that the route has not been finalized as of yet. The Transit Authority is working with Central West Virginia Transit Authority, Fairmont-Marion County Transit Authority and several interested employees who would like transportation to and from work.

New Business:

A. Drug and Alcohol Policy Amendment

The General Manager stated that the Federal Transit Administration had updated their Substance Abuse Program. Mountain Line Transit Authority must update their Substance Abuse Policy to reflect the changes made by the Federal Transit Administration. The General Manager is requesting that the Authority Board Members update the policy as presented.

The Assistant Manager explained the changes in the policy as of August 25, 2008 concerning observed collections and how it will affect Mountain Line Transit employees.

Asel Kennedy Made a Motion to update the Substance Abuse policy as presented by the General Manager and Assistant Manager. David Flynn seconded the Motion.

For: All

Opposed: None

B. 35' Heavy Duty Bus (7) Purchase (\$2.3 million)

The General Manager stated that the Division of Public Transit is allocating Mountain Line Transit Authority \$ 2.25 million dollars in capitol funds out of its fiscal year 2009 5309 funds for the purchase of vehicles. Mountain Line Transit can determine the type of buses they would like to purchase according to state contracts. It will take one year for the buses to be delivered. The Division of Public Transit had to be contacted by September 2, 2008. The General Manager has made the decision to purchase the buses. The Transit Authority will also have to provide a \$214,000.00 match. The Authority can only replace buses that the Division of Public Transit had originally purchased for Mountain Line Transit and that limits the Authority to eight buses. The General Manager reviewed the features of the buses with the Transit Authority Board Members.

Hugh Kierig Made a Motion to affirm the decision of the General Manager to purchase the seven thirty-five foot heavy duty buses with a match of \$214,000.00. Asel Kennedy seconded the Motion.

For: All

Opposed: None

C. Letter of Support for Sunnyside The Increment Financing District

The General Manager stated that James C. Hunt, Executive Director of Sunnyside Up has requested that Mountain Line Transit write a letter of support for Sunnyside Up proposal for The Increment Financing District. The General Manager suggested that a letter be written that would let James C. Hunt know that Mountain Line Transit would like to work with him to develop transportation plan but as a non-decision making body we really don't feel it is the Authority's place to declare support or non-support for an effort that the Transit Authority's appointing bodies are going to ultimately decide.

The Mountain Line Transit Authority Board agreed by consensus that the action to take is to write a letter to James C. Hunt explaining the Authority's position concerning the letter of support.

September 10, 2008

Initials_____

D. October Meeting Date Change (To October 15, 2008)

The General Manager requested that the October Transit Authority Board Meeting be changed from October 8, 2008 to October 15, 2008.

Hugh Kierig Made a Motion that the Mountain Line Transit Authority Board Meeting be changed from October 8, 2008 to October 15, 2008. Ronald Bane Seconded the Motion.

For: All

Opposed: None

MPO Update was presented by MPO's newly elected President Asel Kennedy

Adjournment:

Ronald Bane Made a Motion to adjourn at 7:30 PM.