

MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING

MAY 08, 2002

AUTHORITY MEMEBERS PRESENT:

Bob Roberts
Larry Calemine
Jenny Dinsmore
Frank Scafella
Bruce Gilbert
John Spears
Asel Kennedy

AUTHORITY MEMEBERS NOT PRESENT:

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Paul Burns
Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for May 08, 2002 was called to order at 6:03 P.M.

READING AND APPROVAL OF MINUTES (April 10, 2002)

Bruce Gilbert made a Motion to accept the April 10, 2002 Board Meeting minutes as presented. Asel Kennedy seconded the Motion.

For: All Present and Voting

Opposed: None

OPPORTUNITY FOR PUBLIC COMMENTS:

None

COMMITTEE REPORTS:

A. Citizen's Advisory Committee

None.

DATA SUMMARIES/CORRESPONDENCE:

Information was provided indicating the annual meeting of the State Public Transit Association will be July 24, 25, and 26 at Chester, West Virginia.

Data indicated that April's ridership was up 53%, disabled ridership was up 100%, and senior citizen ridership was up 54% over April of 2001. WVU passes totaled more than 55,000 passenger trips since August 2001. System-wide the cost per passenger trips since August 2001 \$11.65 to \$7.11.

FINANCIAL REPORT:

The General Manager explained he received a letter from the County Commission stating that next year's funding has been approved. The County Commission has budgeted \$366,500.00 for the operating budget and \$40,000.00 for the new Maintenance Facility. The budget for fiscal year July 2002 to July 2003 cannot be finalized until Liability Insurance bids are finalized. The General Manager reported that he would seek a bid from the State Board of Risk to find out what other options the Transit Authority may have beyond these received an opening bid. Asel Kennedy requested that a Draft Budget be mailed to the Transit Authority Board Members.

Jenny Dinsmore made a Motion to accept the April 2002 Financial Report as presented. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

DRIVER OF THE MONTH PRESENTATION

The Board announced the Authority's April Driver of the Month, Mr. James Huffman. The Board also recognized Bernie Cordray, Kevin Mackie, Clinton Burns, Mary Rogers, Harvey (Toby) Hayes, and Joe Shultz for outstanding performance during the month of April 2002.

OLD BUSINESS:

A. Update on Route Adjustments (Jenkins & Quinn)

The General Manager stated that the new Blue Line started on May 06, 2002. Tyrone Route ridership has gone from 33 to 44 passenger trips per day. The

meeting for the purposed Purple Line is on May 20, 2002 at the Monongalia County Senior Center at 2:00 P.M.

B. Maintenance Facility Update

The General Manager stated that the State Division of Public Transit has approved initiation of the environmental study to be done at the Morgantown Industrial Park Site. The Transit Authority has an option to purchase the land at the Industrial Park Site.

C. Mission, Vision and Values Statement

Bob Roberts stated that he would like to move this to the June 12, 2002 Transit Authority Board meeting.

D. New Rural Service Proposal for Seniors/ Disabled

The General Manager stated that he had presented the proposal that is included in the Board packet to the Citizen's Advisory Committee as directed by the board. The Committee decided on a Medical MAT Service which would combine with the Authority's existing Worker MAT Service and run from 10:00 A.M. to 2:00 P.M. There are also plans to meet with other organizations to coordinate service for persons not eligible for other existing services.

NEW BUSINESS:

A. Consideration of Free Service (approx.\$225.00) on May 14, Election Day

The General Manager stated that in the past the Transit Authority has provided free bus service on Election Day and he requested that they do this again this year.

Larry Calemine made a Motion to give free bus service on May 14, 2002 (Election Day). John Spears seconded the Motion.

For: All Present and Voting

Opposed: None

B. Audit Firm Qualifications

The General Manager stated that an Audit Committee needed to be formed to evaluate the three audit proposal's that the Authority has received to be sure that they meet all necessary requirements. President Roberts appointed Jenny Dinsmore, Larry Calemine and Asel Kennedy to review all of the Audit proposals.

John Spears Made a Motion to have Jenny Dinsmore, Larry Calemine and Asel Kennedy review the three Audit proposals to make sure they meet all requirements and choose one to do the 2000 and 2001 fiscal year audits. Frank Scafella seconded the Motion.

For: All Present and Voting

Opposed: None

C. Liability Insurance Bids

The General Manager stated that he had received one bid for \$120,000.00. This bid represents an 85% increase over last year and an increase of 300% in liability vehicle coverage. The General Manager is pursuing a bid from the State Board of Risk as an alternative.

D. Morgantown's Designation as a Urbanized Area

The General Manager reported that as a result of UA designation, the Transit Authority could start drawing down federal funds July 1, 2003. Before this can happen there must be a Metropolitan Planning Organization in place. As well as a transportation improvement plan. Other likely inputs will see the Transit Authority is responsible for making equipment purchases and administrative and accounting demands will increase significantly.

The General Manager stated that he has had a number of complaints filed on a passenger by other passengers and a driver. He has a very offensive odor. The General Manager proposed a form letter and administrative policy, to the board to help with the problem. The Board suggested turning this over to a social agency.

ADJOURNMENT

John Spears made a Motion to adjourn at 6:55 P.M. Bruce Gilbert seconded the motion.