

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

January 9, 2019

Authority Members Present:

Jenny Dinsmore
Terri Cutright
Ron Bane
William Hutchens
James Manilla
Denny Poluga

Authority Members Absent:

Clement Solomon

Other Personnel Present:

David Bruffy
Loring Danielson
Tracy DeBardi
Maria Smith

I. Call to Order:

The Transit Authority Board Meeting for January 9, 2019 was called to order at 12:03 P.M. by Jenny Dinsmore.

II. Reading and Approval of Minutes December 12, 2018

Denny Poluga Made a Motion to approve the minutes from the December 12, 2018 board meeting. Ron Bane seconded the Motion.

For: All

Opposed: None

III. Presentations:

A. Driver of the Month For December 2018

The Transit Authority Board announced the Authority's December 2018 Driver of the Month, Mr. Bert Clendenin. The Authority also recognized Robert Lee, Robert Hoag, Todd Stone and Anne Cramer for their outstanding performance during the month of December 2018.

B. Rider of the Month For January 2019

The Transit Authority Board announced that Sierra Metts is the January 2019 Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee.

CEO Bruffy stated we hired one new full time bus driver Shawn Hostler and one part time driver Robert Walls.

IV. Opportunity for Public Comments:

None

V. Monthly Data Summaries and Correspondence

December 2018

CEO Bruffy stated that the total passenger trips to date calendar year December 2018 were 984,878 compared 985,157 total passenger trips to date for calendar year 2017. The total passenger trips for the year were down 0%. The total number of service days for the month of December 2018 was 31. Total passengers for December 2018 were 46,381 down 14% compared to December 2017. Disabled passenger trips were down 28%, senior passenger trips were down 31% and WVU passenger trips were down 19% compared to December 2017. During December 2018 the Transit Authority traveled 116,199 miles.

There was a long discussion about going to the next City Council meeting to see about getting spaces and help with putting shelters downtown for the riders.

VI. Financial Report:

A. December 2018 Financial Report

CEO Bruffy reviewed the financial report for December 2018 with the Transit Authority Board Members.

James Manilla Made a Motion to Accept for audit the December 2018 Financial Report. Ron Bane seconded the Motion.

For: All

Opposed: None

B. Budget Amendment (New Fit Service)

CEO Bruffy went over the budget amendment with the board members. There was an error in the numbers, so CEO Bruffy is going to look at the numbers and bring this back to the board next month.

VII. Old Business:

A. Depot to Westover Moving Expenses

CEO Bruffy stated we are still the same at \$166,281.00 at this time. We are waiting on the lighting for the upper lot.

B. Long Range Transit Development Plan

CEO Bruffy stated the long range development plan is in the draft work program for the MPO. The board members have a meeting next week to talk about the long range

development plan and what the Board Members want to make sure is included in the scope to bid it out.

VII. New Business

A. Ad Approval Policy and Board Consideration Time

CEO Bruffy stated the current policy is the graphics is sent to Mountain Line and then is sent out to the board members. The board members decided to leave the policy alone just allowing the members 48 hours to review and make a decision.

B. Light Duty Bus Bid RFP

CEO Bruffy presented to the board members the 3 bids we received on the Light Duty Bus Bid RFP. The bids were from Tesco, Sonny Merryman and Rohrer. CEO Bruffy recommends that we enter into a contract for bus purchase with Rohrer Bus.

Terri Cutright Made a Motion to approve to enter into a contract with Rohrer Bus for the bus purchase. William Hutchens seconded the Motion.

For: All

Opposed: None

C. Board Member Conflict of Interest Statement

CEO Bruffy stated the Conflict of Interest Statement is stating you have no financial conflict of interest in the Transit Authority and you are certifying that with this form.

IX. Board Member Reports and MPO Update

President Dinsmore asked if the board members were going to meet with the city manager or wait and go to the City Council meeting this month. The plan is to meet with the City Manager and then decide if we need to go to the City Council meeting.

X. Next Board Meeting Date and Time

February 13th 2019

XII. Adjournment

James Manilla Made a Motion to adjourn at 01:17 P.M.