

# MONONGALIA COUNTY URBAN MASS

## TRANSPORTATION AUTHORITY

### BOARD OF DIRECTOR'S MEETING

**June 11, 2008**

**Authority Members Present:**

Bob Roberts  
Asel Kennedy  
David Flynn  
Dennis Poluga  
Ron Bane

**Authority Members not Present:**

Jenny Dinsmore

**Other Personnel Present:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**Call to Order:**

**The Transit Authority Board Meeting for June 11, 2008 was called to order at 6:00 P.M.**

**Reading and Approval of Minutes (May 11, 2008)**

**David Flynn Made a Motion to accept the May 11, 2008 Board Meeting Minutes as presented. Denny Poluga seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Presentations:**

**A. May 2008 Driver of the Month**

The Board announced the Authority's May 2008 Driver of the Month, Mr. James Huffman. The Board also recognized Jake Cress, David Stump, Thomas Jones, and Terry Lewis for their outstanding performance during the month of May 2008.

**Opportunity for Public Comments:**

**Kevin Mackie**, Shift Supervisor for Mountain Line Transit and a Honorably discharged Veteran stated that he would like to congratulate President Bob Roberts on his years of service to Mountain Line Transit by serving as a Board Member. He also stated that he appreciated the handshakes of encouragement that were given over the years. Kevin Mackie stated that he had been approached by Veterans that are using Mountain Line Transit bus services to speak with the Transit Authority Board Members about giving honorably discharged Veterans a free ride or reduced rate ride on Mountain Line Transit buses. The

Veterans DD214 could be used to prove their Veteran status. If it would be possible to integrate the Veterans Administration card that they are issued with our farebox system the change would be easy for all concerned. He stated that he felt that we should show as much appreciation as possible for the Veterans.

**The General Manager** stated that the first thing that Mountain Line Transit would need to do is survey the current ridership to determine what impact a reduced rate or half fare would be for the system.

**Bob Roberts and Asel Kennedy** stated that the Transit Authority Board would consider a half fare discount. The Board Members requested that the General Manager survey the passengers as to what interest there would be in a Veterans half fare program.

### **Monthly Data Summaries/Correspondence:**

**The General Manager** stated that the trips for May 2008 were 49,503 and were up 46% compared to May of 2007, and were up 9 % for total passenger trips for the calendar year 2008 compared to calendar year 2007. Disabled passenger trips were up 45 %, senior passenger trips were up 54% and West Virginia University "Ride with I.D." were up 72% compared to May 2007. During May 2008, the Transit Authority traveled 90,565 miles, and answered 2,916 phone calls.

**The General Manager** reviewed the farebox reports with the Transit Authority Board.

**The General Manager** stated that the personnel changes for the month of May 2008 were Matthew Davis, full-time bus driver, Joshua Phillips, part-time van driver resigned from their positions. Jay Ziehm II was hired as a full-time Grey Line Data Entry Clerk.

**The General Manager** stated that he had received a telephone call from Paul Rice, Monongalia County Board of Education, requesting free bus passes for court ordered summer school students to transport them to summer school at Monongalia County Technical Center.

**Asel Kennedy** said to have Paul Rice give Mountain Line Transit the total number of court ordered summer school students and then issue single ride passes or fifteen day passes for Paul Rice to hand out to the students.

### **Financial Business:**

#### **A. May 2008 Financial Report**

**The General Manager** reviewed the financial report for May 2008 with the Board Members.

**Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for May 2008. Denny Poluga seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**Old Business:**

**A. Cassville Demonstration Project Update**

**The General Manager** stated that compared to forty-eight days before the increase in frequency of the Cassville Route and forty-eight days after the start of the Cassville demonstration project the ridership has increased by 27%. The General Manager stated that some of the increase could be riders from the Orange Line and that the Authority will continue to monitor this.

**Denny Poluga** asked a question concerning the Employee Yard Sale that was on the April agenda. He wanted to know what the outcome was for the insurance question.

**The General Manager** stated that the insurance company had given the Transit Authority their approval in writing. The employee yard sale will be held on June 29, 2008 and there will be a \$5.00 charge for each parking space. The money will be donated to the United Way.

**New Business:**

**A. Drug and Alcohol Policy Update**

**The General Manager** stated that the change was editorial. The Policy change was reviewed with the Mountain Line Transit Board Members.

**David Flynn Made a Motion to accept the update to the Drug and Alcohol Policy as presented by the General Manager. Denny Poluga seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**B. Personnel Policy Update and Editorial Clarification**

**The General Manager** stated that it is an editorial change to reflect that the work week now also includes Sunday.

**Denny Poluga Made a Motion to accept the update to the Personnel Policy and Editorial Clarification to reflect that the workday also includes Sunday as presented by the General Manager. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**C. Fiscal Year 2008-2009 General Fund Budget (\$3.8 million)**

**The General Manager** stated that all Board Members had received a copy and that he had met with the Budget Committee Members: Asel Kennedy, David Flynn, and Jenny Dinsmore.

**Bob Roberts** asked if David Flynn and Asel Kennedy were satisfied with the budget.

**David Flynn and Asel Kennedy** stated that they were satisfied with the General Fund Budget as presented.

**Denny Poluga Made a Motion to accept the Fiscal-Year 2008-2009 General Fund Budget (\$3.8 million) as presented by the General Manager. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**D. Fiscal Year 2008-2009 Capital Escrow Budget (\$1.2 million)**

**The General Manager** stated that all Board Members had received a copy and that he had met with the Budget Committee Members: Asel Kennedy, David Flynn, and Jenny Dinsmore.

**Bob Roberts** asked if David Flynn and Asel Kennedy were satisfied with the budget.

**David Flynn and Asel Kennedy** stated that they were satisfied with the Capital Escrow Budget as presented.

**Denny Poluga Made a Motion to accept the Fiscal-Year 2008-2009 Capital Escrow Budget (\$1.2 million) as presented by the General Manager. Asel Kennedy seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**President Bob Roberts** appointed David Flynn and Asel Kennedy to serve on the Nominating Committee for Board Officers.

**Adjournment:**

**David Flynn Made a Motion to adjourn at 6:45 P.M.**