

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

January 9, 2008

Authority Members Present:

Bob Roberts
Jenny Dinsmore
James Manilla
Asel Kennedy
David Flynn

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for January 09, 2008 was called to order at 6:00 P.M.

Reading and Approval of Minutes (December 12 2007)

Jenny Dinsmore Made a Motion to accept the December 12, 2007 Board Meeting Minutes as presented. James Manilla seconded the Motion.

For: All Present and Voting

Opposed: None

Presentations:

A. December 2007 Driver of the Month

The Board announced the Authority's December 2007 Drivers of the Month, Jake Cress, Jim Huffman, and Terry Lewis. The Board also recognized Mary Rogers, Tom Jones, Robert Lee, and Walter Flint for their outstanding performance during the month of December 2007.

Monthly Data Summaries/Correspondence:

The General Manager stated that the passenger trips for December 2007 were 49,616 and were up 2% compared to December of 2006, and were up 30 % for total passenger trips for calendar year 2007 compared to calendar year 2006. Disabled passenger trips were up 44%, senior passenger trips were down 6% and West Virginia University "Ride with I.D." was the same compared to December 2006. During December 2007, the Transit Authority traveled 82,552 miles, and answered 2,338 phone calls. The Grey Line passenger trips for December 2007 averaged 25 trips per day.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that he had met with West Virginia University concerning the inter-modal facility project and how it will benefit Mountain Line Transit. The General Manager summarized the meeting and some of the plans for how the facility will be used.

The General Manager stated that the personnel changes for the month of December 2007 were Thomas Bennett, Full-time driver retired and David Holman Full-time Mechanic resigned his position to take another job.

Opportunity for Public Comments:

Colin Kemp requested a list of the students that hadn't stopped by to get their pictures taken for the Morgantown Area Youth Commission free bus ride program.

The General Manager stated that all of the passes had been mailed out to those that had gotten their pictures taken and he would get a list of those who haven't sent to Colin Kemp.

Financial Business:

A. December 2007 Financial Report

The General Manager reviewed the financial report for December 2007 with the Board Members.

Jenny Dinsmore Made a Motion to accept for audit the Financial Report as presented for December 2007. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

Old Business:

A. Westover Parking Lot Update

The General Manager stated the parking lot is ready to rent the spaces. The lighting still needs to be installed. The signage is up, the decals are available, route schedules have been made and the form to sign up has been uploaded to the Mountain Line Transit web site. The lot is scheduled to open on January 2, 2008.

B. Master Plan Update

The General Manager stated that Baker Associates are analyzing the information that they have collected.

New Business:

A. JARC Funding Application/Resolution

The General Manager stated that he attended at meeting with Director Susan O'Connell in Charleston concerning the Job Access Reverse Commute (JARC) Grant, New Freedom Grant, and Mobility Manager Grant.

The JARC grant application will include funding for the Downtown PM Mall service and the Worker Mat service at a total of \$125,000.00.

The General Manager stated that a copy of the Job Access Reverse Commute (JARC) application/ resolution was given to each Transit Authority Board Member. The resolution was read by President Bob Roberts.

David Flynn Made a Motion to adopt the Job Access Reverse Commute (JARC) Grant application/resolution as presented to the Mountain Line Transit Authority Board. James Manilla seconded the Motion.

For: All Present and Voting **Opposed: None**

B. New Freedom Application/Resolution

The General Manager stated that a copy of the New Freedom application/ resolution was given to each Transit Authority Board Member. The resolution was read by President Bob Roberts.

James Manilla Made a Motion to adopt the New Freedom Grant application/ resolution as presented to the Mountain Line Transit Authority Board. David Flynn seconded the Motion.

For: All Present and Voting **Opposed: None**

C. Mobility Manager Application/Resolution

The General Manager stated that a copy of the New Freedom application/ resolution was given to each Transit Authority Board Member. The resolution was read by President Bob Roberts.

Jenny Dinsmore Made a Motion to adopt the Mobility Manager Grant application/ resolution as presented to the Mountain Line Transit Authority Board. James Manilla seconded the Motion.

For: All Present and Voting **Opposed: None**

D. 5311 (F) Application/Resolution

The General Manager stated that a copy of the annual 5311 (F) grant application resolution was given to each Transit Authority Board Member. The resolution was read by President Bob Roberts.

James Manilla Made a Motion to adopt the 5311 (F) Grant application resolution as presented to the Mountain Line Transit Authority Board. David Flynn seconded the Motion.

For: All Present and Voting **Opposed: None**

E. Citizen Advisory Committee Appointments

The General Manager requested that the Board Members review two applications for the Citizens Advisory Committee that he had received.

Asel Kennedy Made a Motion to have the Citizens Advisory Committee review the applications and or interview the individuals. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

F. Conflict of Interest Statements

The General Manager requested the Mountain Line Transit Board Members renew their Conflict of Interest Statements for 2008. Heather Lemansky, Finance Officer, notarized their signatures.

Adjournment:

Jenny Dinsmore Made a Motion to adjourn at 6:30 P.M.