

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTOR'S MEETING**

August 8, 2018

Authority Members Present:

Jenny Dinsmore
Terri Cutright
Denny Poluga
James Manilla

Authority Members Absent:

Ron Bane
Clement Solomon

Other Personnel Present:

David Bruffy
Loring Danielson
Tracy DeBardi
Maria Smith
Paul Burns

I. Call to Order:

The Transit Authority Board Meeting for July 11, 2018 was called to order at 12:03 P.M. by Jenny Dinsmore.

James Manilla Made a Motion to elect Jenny Dinsmore as the temporary chair for this meeting. Terri Cutright seconded the Motion.

For: All

Opposed: None

II. Reading and Approval of Minutes July 11, 2018

Denny Poluga Made a Motion to approve the minutes from the July 11, 2018 board meeting. James Manilla seconded the Motion.

For: All

Opposed: None

III. Presentations:

A. Driver of the Month For July 2018

The Transit Authority Board announced the Authority's July 2018 Driver of the Month, Mr. Bill Kimbrel. The Authority also recognized Thomas Jones, Floyd Long, James Smith and Brad Chambers for their outstanding performance during the month of July 2018.

B. Rider of the Month For August 2018

The Transit Authority Board announced that Kristian Haines is the August 2018 Rider of the Month selected by the Mountain Line Transit Citizen's Advisory Committee.

CEO Bruffy stated we hired four new full time bus drivers Craig Arthurs, Jason Matheny, Bert Clendenin and Joseph Crites.

IV. Opportunity for Public Comments:

None

V. Monthly Data Summaries and Correspondence

July 2018

CEO Bruffy stated that the total passenger trips to date calendar year July 2018 were 539,019 compared to 512,919 total passenger trips to date for calendar year 2017. The total passenger trips for the year were up 5%. The total number of service days for the month of July 2018 was 31. Total passengers for July 2018 were 43,475 up 7% compared to July 2017. Disabled passenger trips were down 9%, senior passenger trips were up 8% and WVU passenger trips were down 2% compared to July 2017. During July 2018 the Transit Authority traveled 104,491 miles.

VI. Financial Report:

A. July 2018 Financial Report

CEO Bruffy reviewed the financial report for July 2018 with the Transit Authority Board Members.

Denny Poluga Made a Motion to accept for audit the July 2018 Financial Report. James Manilla seconded the Motion.

For: All

Opposed: None

VII. Old Business:

A. Route Change updates

CEO Bruffy stated we could see a decline in the ridership due to the changes. If we do then we will look at the number of transfers that the riders are making, because the way we re-configured the routes they are more efficient for some riders. For example one rider went from two rides and one hour each way too one ride and ten minutes each way.

CEO Bruffy stated if the new radios came in they will be installed this weekend. We will have a radio down stairs and a speaker at Mountaineer Station so the drivers can announce over the radio instead of leaving their bus.

B. WVU Facility Use Agreement

CEO Bruffy stated still haven't received the WVU Facility Use Agreement.

C. Depot to Westover Moving Expenses

CEO Bruffy stated we are still under \$100,000 for the moving expenses.

VII. New Business

A. TIP Amendment

CEO Bruffy presented the updated TIP Amendment to the board members for approval.

James Manilla Made a Motion to approve the updated TIP Amendment. Denny Poluga seconded the Motion.

For: All

Opposed: None

B. Equal Employment Opportunity (EEO) Policy Update

CEO Bruffy presented the updated Equal Employment Opportunity (EEO) Policy Update to the board members.

James Manilla Made a Motion to approve the updated Equal Employment Opportunity (EEO) Policy. Terri Cutright seconded the Motion.

For: All

Opposed: None

IX. Board Member Reports and MPO Update

CEO Bruffy stated we haven't had an MPO meeting. There are a couple of things that need to be in the language of the government agreement between Mountain Line Transit and the MPO that are not in there.

X. Next Board Meeting Date and Time

September 12th, 2018

XII. Adjournment

James Manilla Made a Motion to adjourn at 12:39 P.M.