

**MONONGALIA COUNTY URBAN MASS
TRANSPORTATION AUTHORITY
BOARD OF DIRECTORS MEETING**

MARCH 13, 2002

AUTHORITY MEMEBERS PRESENT:

Larry Calemine
JennyDinsmore
Bruce Gilbert
Frank Scafella
John Spears
Asel Kennedy

AUTHORITY MEMEBERS NOT PRESENT:

Bob Roberts

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Sheila M. Wolfe
Paul Burns

CALL TO ORDER:

The Transit Authority Board Meeting for March 13, 2002 was called to order at 6:00 P.M.

READING AND APPROVAL OF MINUTES (February 13, 2002)

Asel Kennedy made a Motion to accept the February 13, 2002 Board Meeting minutes as presented. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

OPPORTUNITY FOR PUBLIC COMMENTS:

None

COMMITTEE REPORTS:

A. Citizen's Advisory Committee-Consideration for Change in Quorum Requirements (By-Law Amendment, Page3)

The General Manager stated that the Citizen's Advisory Committee hasn't had enough members in attendance to make the necessary quorum of eleven. He requested that the number be lowered to five.

Jenny Dinsmore made a Motion to change the quorum from eleven to five for the Citizens Advisory Committee. Frank Scafella seconded the Motion.

For: All Present and Voting

Opposed: None

B. Board Retreat

John Spears made a Motion to table the Board Retreat discussion until Bob Roberts can attend. Frank Scafella seconded the Motion.

For: All Present and Voting

Opposed: None

DATA SUMMARIES/CORRESPONDENCE:

The General Manager stated that between February 2001 and February 2002 ridership is up over 7,000 passenger trips. There has also been a 36% increase in handicapped ridership and a 24 % increase in senior ridership. The Transit Authority received 1,204 phone calls through the front office, though this does not include phone calls taken by Supervisors. The overall cost per passenger trip was \$15.06 per trip in February compared to \$ 23.46 in January.

FINANCIAL REPORT:

A. Gold Card Update and Trip Ticket Clarification

Gold Card trips for February totaled 729 passenger trips. The Transit Authority presently has 120 passengers registered for the Gold Card.

B. Consideration of Approval of February 2002 Financial Report

The General Manager stated that he would be adding a notation of the month-end bank balance to the financial report. This will give the Transit Authority Board an end of the month cash on hand balance.

Frank Scafella made a Motion to accept the February 2002 Financial Report as presented. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

DRIVER OF THE MONTH PRESENTATION

The Board announced the Authority's February Driver of the Month, Mr. Kevin Mackie. The Board also recognized Jim Huffman, Bernie Cordray, John Hemerick, Joe Shultz, Mike Walls, and Clinton Burns for outstanding performance during the month of February 2002.

Asel Kennedy suggested setting a \$25.00 minimum bonus for the driver of the month when there is no overage from the year before for that month.

Jenny Dinsmore requested that it start the month of February 2002.

Bruce Gilbert made a Motion that a \$25.00 minimum bonus for the driver of the month when the overage from the year before is less than that. This bonus is to start with the month of February. Frank Scafella seconded the Motion.

For: All Present and Voting

Opposed: None

OLD BUSINESS:

A. Update on Route Adjustments (Jenkins & Quinn)

The General Manager stated that the Tyrone hearing was held and there were only three people that attended, two of those attended the last meeting. The new Tyrone route will start on March 18, 2002. The next change will be the Blue Line with the first public hearing being held on April 2, 2002.

B. Maintenance Facility Update

The General Manager stated that he had talked to the State Division of Public Transit and, Susan O'Connell has asked the Transit Authority to come up with some alternative sites for the new maintenance facility.

C. Ames/Mall Route Fare Structure (Petition from Unity Manor)

Asel Kennedy made a Motion to table discussion on the petition from Unity Manor until April 10, 2002 Transit Authority Board meeting. John Spears seconded the Motion.

For: All Present and Voting

Opposed: None

NEW BUSINESS:

There is no new business to discuss at this time.

GENERAL MANAGER'S REPORT

1. I reported to the Board last month about an opportunity to meet with representatives of Mylan Pharmaceuticals regarding a possible park and ride for their employees. Since that time, I have learned that there may be a similar opportunity to coordinate a park and ride with Ruby Hospital and WVUH. It may be possible to combine these services to make them more affordable for both parties. Again, I will keep you posted as this opportunity develops.

DRIVER OF THE YEAR (2001) PRESENTATION (7:00 P.M.)

Vice President Larry Calemine presented the plaques to the top five drivers of the year 2001.

The Mountain Line Transit Authority is extremely pleased to announce its 2001 Driver of the Year, Mr. James Blaine Huffman III. Mr. Huffman's average monthly performance evaluations were the highest among all of the Authority's Drivers in calendar year 2001. Performance evaluations review monthly performance in areas including demonstrated driving skills, safety, public relations, and assistance to fellow drivers and maintaining route schedules. Altogether, drivers are evaluated in eight major categories that include more than twenty specific service related areas.

Mr. Huffman has worked for the Authority since its creation in July 1996 and served as a Monongalia County Bus Driver before working for the Authority. As the Authority's 2001 Driver of the Year, Mr. Huffman will be nominated for the WV Division of Public Transit's statewide Driver of the Year. Mr. Huffman was also recognized as the Authority's August 2001 Driver of the Month.

The Authority established its Monthly Driver Evaluation System in September of 2000 to improve overall service and performance and to recognize its employees for their outstanding service to the residents and visitors of Monongalia County. Other Drivers recognized by the Authority for their performance in 2001 included Bernie Cordray, Terry Lewis, John Hemerick and Joe Shultz.

ADJOURNMENT

Jenny Dinsmore made a Motion to adjourn at 7:20 P.M. Frank Scafella seconded the motion.