

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

December 08, 2004

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AUTHORITY MEMBERS PRESENT:

Bob
Roberts
David
Flynn
Larry
Calemine
James
Manilla
Asel
Kennedy
Jenny
Dinsmore

OTHER PERSONNEL PRESENT:

David Bruffy
Wayne Pifer
Sheila M. Wolfe

CALL TO ORDER:

The Transit Authority Board Meeting for December 08, 2004 was called to order at 6:00 P.M.

READING AND APPROVAL OF MINUTES (November 10, 2004)

Larry Calemine made a Motion to accept the November 10, 2004 Board Meeting minutes. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

PRESENTATION

A. November 2004 Driver of the Month

The Board announced the Authority's November 2004 Driver of the Month, Mr. Raymond St. Clair II. The Board also recognized Tom Jones, Jim Huffman, Bob Lee, Bobby Dille and Ricky Gordey for their outstanding performance during the month of November 2004.

OPPORTUNITY FOR PUBLIC COMMENTS:

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There were no comments offered by the Public.

Monthly Data Summaries/Correspondence

The General Manager stated that the passenger trips for November 2004 were 34,819 and were up 18% over November of 2003, and were up 18% over total passenger trips for 2003. In the month of November 2004, disabled passenger trips were up 37 %, senior passenger trips were up 73% and West Virginia University "Ride with I.D." was up 22%. The Transit Authority for the month of November traveled 52,342 miles, made 4,875 schedules, answered 16 Rail Trail questions, and answered over 2,715 phone calls.

The General Manager stated that Don Cummings and George Reel have retired from their driver positions. Bernie Cordray resigned his driver position.

President Bob Roberts and the General Manager gave an overview of the meeting held with the Metropolitan Planning Organization concerning a proposed Bus Rapid Transit Route.

The General Manager presented the Transit Authority Board with information that has been collected by the drivers entering passenger boarding data into the Global Positioning Satellite units located on the buses. He described how as more data is collected the bus routes can be streamlined to become more efficient.

FINANCIAL REPORT:

The General Manager stated that the appropriations from the Federal Transit Administration have not been received yet. The Transit Authority will need to transfer \$64,000.00 from the capita account to the operating account for operating expenses.

A. Approval of the November 2004 Monthly Financial Report

Asel Kennedy Made a Motion to accept for audit the Financial Report as presented for November 2004. Larry Calimine seconded the Motion.

For: All Present and Voting

Opposed: None

OLD BUSINESS:

A. Maintenance Facility Update

The General Manager stated that they are weatherizing the building, the roof is on, window glazing is on, most of the electric is in and they are getting the gas hooked up.

B. 2004-2005 Goals and Objectives Update

The General Manager presented the progress report Goals and Objectives monthly update to the Transit Authority Board for their review.

C. Copier Purchased under State Contract from Ford Business Systems (\$ 7,917 dollars)

The General Manager stated that a new copier has been ordered under the West Virginia State Contract at the cost of \$7,917.00. The copier will be delivered with in the next few weeks.

NEW BUSINESS:

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Asel Kennedy Made a Motion to ask the City of Morgantown to increase their subsidy to the Authority to replace the in kind service that will no longer be used after June 1, 2005. Jenny Dinsmore seconded the Motion.

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**For: Jenny Dinsmore
Asel Kennedy
Larry Calemine
Bob Roberts
David Flynn**

Abstaining: James Manilla

President Bob Roberts requested that the General Manager draft a letter concerning this matter to the City of Morgantown.

- **David Flynn** asked that the Transit Authority Board take a few minutes to reflect about the passing of Bruce Gilbert. He also wanted the Transit Authority Board to recognize Bruce Gilbert for his contribution to the Transit Authority by preparing a certificate for his years of service.

- **The Transit Authority Board Members agreed by consensus to honor former Authority Board Member Bruce Gilbert.**

- **A. Monthly Passes for CAC Members**

Larry Calemine Made a Motion to give the Citizen Advisory Committee Members a monthly bus pass. They will be required to attend three meetings before they will be eligible to get a monthly bus pass at the fourth meeting. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

B. Presentation of the CAC Livable Community Survey

The General Manager reviewed results from a community wide survey done on transportation services in Monongalia County. This survey was conducted by the Citizen Advisory Committee and the Community Living Initiative Corporation. Overall, the survey showed some very positive opinions about Mountain Line Transit and its service and drivers.

C. PEIA Premium Increase for FY 05-06 (5%)

The General Manager stated that Public Employees Insurance Agency would have a 5% increase in health insurance premiums for out-of-state agencies starting July 2005.

ADJOURNMENT

- **Jenny Dinsmore Made a Motion to adjourn at 7:15 P.M.**