

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

July 12, 2006

Authority Members Present:

Bob Roberts
Larry Calemine
Jenny Dinsmore
Asel Kennedy
David Flynn
James Manilla
Kevin Buckley

Other Personnel Present:

David Bruffy
Wayne Pifer
Paula Janis
Paul Burns
Ann Cox

Call to Order:

The Transit Authority Board Meeting for July 12, 2006 was called to order at 6:00 P.M.

Election of Officers:

David Flynn Made a Motion to keep the same slate of officers as 2005-2006 fiscal years for the 2006-2007 fiscal years. Jenny Dinsmore seconded the Motion.

| | |
|-----------------------|-----------------------|
| President | Bob Roberts |
| Vice President | Larry Calemine |
| Treasurer | Asel Kennedy |
| Secretary | James Manilla |

For: All Present and Voting

Opposed: None

Reading and Approval of Minutes (June 14, 2006):

Larry Calemine made a Motion to accept the June 14, 2006 Board Meeting minutes. David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

Presentations:

A. June 2006 Driver of the Month

The Board announced the Authority's June 2006 Driver of the Month, Mr. Steve Reese. The Board also recognized Robert Lee, Mary Rogers, Tom Bennett, Terry Lewis, and Tom Jones for their outstanding performance during the month of June 2006.

Opportunity for Public Comments:

There were no comments offered by the Public.

Monthly Data Summaries/Correspondence:

The General Manager stated that the passenger trips for June 2006 were 27,541 and were up 1 % compared to June of 2005, and were up 29 % for total passenger trips for the calendar year 2006 compared to calendar year 2005. Disabled passenger trips were up 45 %, senior passenger trips were up 13 % and West Virginia University "Ride with I.D." was up 3 % compared to June 2005. During the month of June the Transit Authority traveled 67,959 miles, made 10,250 schedules, and answered 147 Rail Trail questions, answered over 2,219 phone calls and 210,000 hits on the web site.

The General Manager stated that the personnel changes during June include Mark Olenick successfully completing his six month probation. The following employees were promoted to Shift Supervisor: John Hemerick, Kevin Mackie, Paul Gutta, and Steve Reese. Mark Olenick was promoted to part-time Shift Supervisor. There will be weekly operations meetings on Wednesdays or Fridays to review issues that will affect the drivers and service. Allen Fitzgerald, full-time bus driver, employment was terminated.

The General Manager stated that there is a new window ad for MPE Rentals.

The General Manager stated that he has some unique opportunities to discuss with the Authority Board. The first opportunity is presented by the West Virginia Transportation Coordinating Council for a grant for \$60,000.00 to \$65,000.00. The General Manager requested that the Transit Authority Board grant him the permission to find out if there is an opportunity to integrate this coordination grant with some of the other services that the Authority all currently provides.

The General Manager stated that the second opportunity is that the Transportation Assessment for Families service has asked for proposals to provide transportation for qualifying individuals to get to work and job training. Transit systems in the state have the opportunity to apply for a portion of the grant money to provide this service. The General Manager's proposal is to contract to provide service to Monongalia County, Marion County, Harrison County, Preston County, Wetzel County, Taylor County. The deadline to present the proposal and get a letter of interest in for this is August 18, 2006.

Asel Kennedy stated that the General Manager should go ahead and pursue these two opportunities as described by the General Manager.

The General Manager stated that Sterling Ridge Apartments, which is now called College Park Apartments at the Ridge, are interested in Mountain Line Transit providing service. The Authority will be working with West Virginia University Facilities Management to determine the proposal's hours of service and cost.

Bob Roberts appointed three Board members to serve on a committee to review the proposal for College Park Apartments at the Ridge: Larry Calemine, Asel Kennedy, and David Flynn.

The General Manager discussed some issues that Mountain Transit Authority is having with The View at the Park. The General Manager has spoken with their management to see what can be done to resolve the issues.

Financial Business:

A. Approval of the June 2006 Monthly Financial Report

The General Manager the Transit Authority Board Members reviewed the Financial Report.

Larry Calemine Made a Motion to accept for audit the Financial Report as presented for June 2006. Kevin Buckley seconded the Motion.

For: All Present and Voting

Opposed: None

Old Business:

There was no old business to present.

New Business:

A. New Service Proposal - Blue & Gold Connector

The General Manager reviewed the new service proposal for the Blue and Gold Connector with the Mountain Line Transit Authority. The General Manager requested that the Transit Authority Board authorize him to enter into the appropriate paperwork and contract with West Virginia University to provide the route service for the Blue and Gold Connector Route during the hours of 6:00 AM to 6:30 PM year round. The hours when West Virginia University is in session will add from 6:40 PM to 11:10 PM service provided in twenty minute intervals. The total contracted fee would be \$235,000.00 per year.

Jenny Dinsmore Made a Motion to accept the service proposal for the Blue and Gold Connector Route as presented to the Transit Authority Board by the General Manager. The service would begin on July 22, 2006. Larry Calemine seconded the Motion.

For: Larry Calemine
Jenny Dinsmore
Asel Kennedy
David Flynn
Kevin Buckley
James Manilla

Opposed: None

Abstained: Bob Roberts

B. New Service Proposal – Mountaineer Shuttle

The General Manager presented the service proposal for the Mountaineer Shuttle would connect the Mountaineer Mall to the Downtown area. This would provide service between the hours of 6:30 AM to 6:30 PM Monday through Friday and would be a year round service.

Larry Calemine Made a Motion to accept the service proposal for the Mountaineer Shuttle as presented to the Transit Authority Board by the General Manager to begin the service on July 22, 2006. Jenny Dinsmore seconded the Motion.

For: Larry Calemine
Jenny Dinsmore
Asel Kennedy
David Flynn
Kevin Buckley
James Manilla

Opposed: None

Abstained: Bob Roberts

C. Deviation Fee Increase from \$0.25 cents to \$0.50 cents

The General Managers requested that the Transit Authority Board approve an increase in the deviation fee from \$0.25 cents to \$0.50 cents beginning August 1, 2006.

Jenny Dinsmore Made a Motion to increase the deviation fee from \$0.25 cents to \$0.50 cents effective August 1, 2006. James Manilla seconded the Motion.

For: All Present and Voting

Opposed: None

D. Senior and Disabled Deviation fee 50% Discount

The General Managers requested that the Transit Auditory Board approve an increase in the deviation fee from \$0.25 cents to \$0.50 cents beginning August 1, 2006.

David Flynn Made a Motion to allow riders who are sixty-two or older a half price deviation fee that will lower the fee from \$0.50 cents to \$0.25 cents effective August 1, 2006. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

E. Authorization to enter into a Grant Agreement with the City of Morgantown for Bus Stop Signage (\$6,000)

The General Managers stated that he needed the Transit Authority Board to authorize him to enter into a grant agreement with the City of Morgantown for the bus stop signage.

Larry Calemine Made a Motion to authorize the General Manager to enter into a Grant Agreement with the City of Morgantown for Bus Stop Signage (\$6,000). David Flynn seconded the Motion.

For: All Present and Voting

Opposed: None

F. Vehicle Tire Procurement RFP and Vendor Approval

The General Managers recommended that Appalachian Tire's Request for Proposal bid received by the Transit Authority be accepted.

Larry Calemine Made a Motion to accept the tire procurement bid from Appalachian Tire as presented by the General Manager. Jenny Dinsmore seconded the Motion.

For: All Present and Voting

Opposed: None

G. Drug & Alcohol Policy Manual Update – Minor Amendment

The General Managers stated that the Drug & Alcohol Policy Manual needed to be updated because the Substance Abuse Professional has changed.

Asel Kennedy Made a Motion to update the Drug & Alcohol Policy Manual as presented by the General Manager. Larry Calemine seconded the Motion.

For: All Present and Voting

Opposed: None

H. Cancellation of the August 9, 2006 Board Meeting.

It was decided by consensus that the August 9, 2006 would be held.

I. Capital Project Priorities

This was not discussed.

Adjournment:

Larry Calemine Made a Motion to adjourn at 7:12 P.M.