

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

April 08, 2009

Authority Members Present:

Jenny Dinsmore
David Flynn
Asel Kennedy
Hugh Kierig
Denny Poluga

Authority Members Not Present:

Ronald Bane

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for April 08, 2009 was called to order at 6:00 P.M.

Reading and Approval of Minutes (March 11, 2009)

David Flynn Made a Motion to accept the March 11, 2009 Board Meeting Minutes as presented. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Presentations:

A. March 2009 Driver of the Month

The Board announced the Authority's March 2009 Driver of the Month, Mr. Dave Stump. The Board also recognized Terry Lewis, Jim Huffman, Kerri Johnson, and Mary Rogers for their outstanding performance during the month of March 2009.

Opportunity for Public Comments:

Penny Shriver stated that she lived at Bluegrass Village and she wanted to find out what the changes on the 5:40 AM Gold Line would be with the new Gold Line schedule. She said that there were approximately 10 people who rode the early Gold Line daily. She stated that if the Gold Line was changed it would affect people who are using the buses to get to work.

The General Manager and the Board Members thanked her for showing an interest in her bus service. The comments that she made will help the Authority to make decisions about existing and future bus service that will better service the riders of the transit system.

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2009 were 348,832 compared to 230,932 total passenger trips for calendar year 2008. The total passenger trips for the year were up 51 %. The total passenger trips for April 2009 were 112,061 and were up 58% compared to April of 2008. Disabled passenger trips were down 9%, senior passenger trips were down 13 % and West Virginia University "Ride with I.D." was up 78% compared to April 2008. During April 2008, the Transit Authority traveled 102,062 miles, and answered 2,921 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of April 2009 included, new hires Mike Pederson as full-time bus driver and Debra Gordey as part-time van driver. Wendy Lauver full-time bus driver has completed her six-month probation.

The General Manager stated that Tri-State Transit Authority Board in Huntington, WV donated to Mountain Line Transit two vans that we are currently having striped and serviced so that they can be put into service.

The General Manager requested that the Board make a motion to send a letter of thanks to the Tri-State Transit Authority Board for donating the two vans to the Mountain Line Transit Authority.

David Flynn Made a Motion to send a thank you letter to the Tri-State Transit Authority Board for donating the two vans to the Mountain Line Transit Authority. Hugh Kierig seconded the Motion.

For: All

Opposed: None

The General Manager presented a slide show with pictures of the Mountain Line Transit design for the new Gillig buses that will be delivered in October 2009.

Financial Business:

A. March 2009 Financial Report

The General Manager reviewed the financial report for March 2009 with the Board Members.

David Flynn Made a Motion to accept for audit the Financial Report as presented for March 2009. Hugh Kierig seconded the Motion.

For: All

Opposed: None

April 08, 2009

Initials _____

B. 2007-2008 Audit Report

The General Manager stated that separation of duties was the only “finding” in the financial single audit.

Denny Poluga Made a Motion to accept, as presented by Tetrick and Bartlett, PLLC the financial single audit for fiscal year 2007-2008. David Flynn seconded the Motion.

For: All

Opposed: None

Old Business:

A. Youth Commission Free Ride Program Update

The General Manager stated that the total ridership to date is eight hundred passenger trips. The Transit Authority, with data from the fareboxes, are seeing use of the high school ID's on other Mountain Line Transit Authority bus routes. The Youth Commission has let Mountain Line Transit Authority know that they have funds to continue the Free Ride Program through the summer.

New Business:

A. Review of Public Comment and Participation Process

The General Manager provided each Board Member with a copy of the Public Comment & Participation Process for Fare Increase & Service Reductions. The General Manager reviewed with the Board Members the timeline for route changes.

B. Proposed Major Service Reductions and Service Changes

The General Manager reviewed with the Mountain Line Transit Authority Board Members all of the possible changes in service. The General Manager provided the Mountain Line Transit Authority Board members with a Route Change Planner which provides the time line for the route change process. There will be a presentation to the Mountain Line Transit Authority Board on April, 8, 2009, newspaper ads, draft schedules, online surveys, bus handouts, lobby postings, and on April 29, 2009 at the Mountain Lair. Also a public hearing on May 6, 2009 will be held at the Westover facility. The Mountain Line Transit Authority Board will vote on May 13, 2009 for any changes. Any approved service changes will start on July 1, 2009.

Proposals include:

- **Blue & Gold- possible reduction in service.**
- **Blue & Gold Tripper-possible discontinuation of service.**
- **Campus PM- possible reduction in service.**

- **Valley View- possible discontinuation of service.**
- **Orange Line- possible reduction in service.**
- **The District- possibly discontinuing their contract with Mountain Line as of July1, 2009.**
- **Gold Line-recommendation due to reduction of service by The District possible change in route.**

C. Triennial Review (September 16-17)

The General Manager stated that the Federal Transit Administration will be at Mountain Line Transit to conduct the Triennial review on September 16 and 17, 2009. This review will establish eligibility for Federal Grant funds. The Transit Authority Board was provided with a copy of a sample site visit schedule. There are twenty-three areas that they will be reviewing.

D. Current Work Projects and Long Term Goals

The General Manager provided the Board Members with a list of the current administrative projects being worked on by Mountain Line Transit staff and projects for fiscal year 2009-2010.

President Jenny Dinsmore appointed Board members Ronald Bane, Hugh Kierig, and Jenny Dinsmore to the committee for the General Manager's evaluation. The evaluation is to be brought to the May 13, 2009 Transit Authority Board Meeting,

President Jenny Dinsmore appointed Board members David Flynn, Asel Kennedy, and Denny Poluga to the committee to review the draft budget for 2009-2010.

Adjournment:

David Flynn Made a Motion to adjourn at 7:30 PM.