

**MONONGALIA COUNTY URBAN MASS****TRANSPORTATION AUTHORITY****BOARD OF DIRECTOR'S MEETING****April 14, 2004****AUTHORITY MEMBERS PRESENT:**

Bob Roberts  
Jenny Dinsmore  
David Flynn  
Larry Calemine  
Bruce Gilbert  
Asel Kennedy  
James Manilla

**OTHER PERSONNEL PRESENT:**

David Bruffy  
Wayne Pifer  
Sheila M. Wolfe

**CALL TO ORDER:**

**The Transit Authority Board Meeting for April 14, 2004 was called to order at 6:00 P.M.**

**READING AND APPROVAL OF MINUTES (March 10, 2004)**

**Jenny Dinsmore made a Motion to accept the March 10, 2004 Board Meeting minutes. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**PRESENTATION****March 2004 Driver of the Month**

The Board announced the Authority's March 2004 Driver of the Month, Mr. John Hemerick. The Board also recognized Kevin Mackie, Don Cummings, Bobby Dille, and Jim Huffman, outstanding performance during the month of March 2004.

**OPPORTUNITY FOR PUBLIC COMMENTS:**

Jonathan Bentz from the West Virginia University School of Journalism attended to observe the Transit Authority Board Meeting.

**DATA SUMMARIES/CORRESPONDENCE:**

**The General Manager** stated that the Transit Authority had won five awards from the West Virginia Public Transit Association in 2002. For the 2003 nominations he is making a DVD with a video presentation for each of the Transit Authority nominations.

**The General Manager** stated that West Virginia Division of Public Transportation has asked him and three other Managers to go to Detroit in May to look at the new Champion Buses. These will replace the Goshen buses on the

new state contract.

**The General Manager** stated that new driver Ricky Gordey has completed his six months probation period.

**The General Manager** stated that the passenger trips for March 2004 were 35,474 and were up 29% over March of 2003, and for the year to date up 32% over total passenger trips for 2003. Disabled passenger trips were up 17%, senior passenger trips were up 52%, West Virginia University Ride with I.D. was up 29%. The cost per passenger trip was up from \$3.54 per passenger trip in February 2004 to \$3.64 per passenger trip in March 2004. For the month of March the Transit Authority traveled 55,644 miles, made 2,710 schedules, answered 96 Rail Trail questions, and answered over 3,059 phone calls.

### **FINANCIAL REPORT:**

#### **Approval of the March 2004 Monthly Financial Report**

**David Flynn Made a Motion to accept the Financial Report as presented for March 2004. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

### **OLD BUSINESS:**

#### **A. Maintenance Facility Update**

**The General Manager** stated that the apparent low bidder is City Window from Clarksburg. Their bid must be verified and approved by the West Virginia State Division of Purchasing.

#### **B. 2004-2005 Goals and Objectives Update**

**The General Manager** presented the progress report of Goals and Objectives monthly update to the Transit Authority.

**The General Manager** stated that Lu Dempsey was the appointee for the Chamber of Commerce on the Citizens Advisory Committee. His term has expired and he has requested to be changed to the representative for the Mt. Heights route.

**Jenny Dinsmore Made a Motion to make a change in Lu Dempsey's appointment to the Citizen Advisory Committee from the Chamber of Commerce appointee to the Mt. Heights representative. Larry Calemine seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

### **NEW BUSINESS:**

#### **A. Citizen's Advisory Committee National Transit Week Proposals**

**The General Manager** stated that the Citizens Advisory Committee requested that the Transit Authority recognize National Transit Week from May 16, 2004 to May 22, 2004. Additionally, the committee requested a free transit day and for celebrity bus riders such as board members or other government officials to ride the bus.

**Bruce Gilbert** agreed to be the Transit Authority Board Member celebrity rider.

**Asel Kennedy** suggested asking the City Council of Morgantown to make May 11<sup>th</sup> Transit Day.

**The General Manager** will create a draft proclamation to make May 11th Transit Day.

**The Transit Authority Board Members agreed by consensus to have a free Transit Day on May 11<sup>th</sup>.**

**B. WVU Ride with ID Service Agreement Renewal Authorization (\$150,000)**

**The General Manager** stated that the service agreement revenue projection has been increased from last year.

**The Transit Authority Board Members agreed by consensus to renew the WVU Ride with I.D. service agreement.**

**C. Cintas Rental Uniform Renewal Authorization (\$10,500 Budgeted)**

**The General Manager** recommendation is to renew this contract for another year.

**Bruce Gilbert Made a Motion to renew the contract with Cintas Rental Uniform Service. Jenny Dinsmore seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**D. 8% PEIA Health Insurance Premium Increase & Renewal Authorization (\$109,252)**

This was tabled and will be put on the agenda for the May 2004, Transit Authority meeting.

**E. WV Board of Risk Liability Insurance Renewal Authorization (\$125,000)**

**The General Manager** stated that the estimated premium increase would be 10% for the next fiscal year.

**David Flynn Made a Motion to authorize the renewal of the West Virginia Board of Risk Liability Insurance for \$125,000.00. Asel Kennedy seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**F. Unum/Provident Long-term Disability Insurance Renewal Authorization (\$8,500)**

**Asel Kennedy Made a Motion to authorize the renewal of the Unum/Provident Long-term Disability Insurance for \$8,500.00. David Flynn seconded the Motion.**

**For: All Present and Voting**

**Opposed: None**

**G. WV Transit Providers 2004 Wage & Salary Survey**

**The General Manager** presented the Transit Authority Board Members with the results of an on-line survey completed by other Transit systems in West Virginia.

**H. General Manager's Evaluation**

**Larry Calemine Made a Motion to go into Executive Session to discuss a personnel issue at 7:14 PM.**

**The Transit Authority Board was back in regular session at 7:38 PM.**

**I. Proposed Budget for Fiscal Year 2004-2005**

Tabled until May 12, 2004 Transit Authority Board Meeting.

**ADJOURNMENT**

**Larry Calimine Made a Motion to adjourn at 7:40 P.M.**