

MONONGALIA COUNTY URBAN MASS

TRANSPORTATION AUTHORITY

BOARD OF DIRECTOR'S MEETING

May 13, 2009

Authority Members Present:

Jenny Dinsmore
David Flynn
Asel Kennedy
Hugh Kierig
Denny Poluga
Ronald Bane

Other Personnel Present:

David Bruffy
Wayne Pifer
Heather Lemansky
Sheila M. Wolfe

Call to Order:

The Transit Authority Board Meeting for May 13, 2009 was called to order at 6:05 P.M.

Reading and Approval of Minutes (April 08, 2009)

David Flynn Made a Motion to accept the April 08, 2009 Board Meeting Minutes as presented. Hugh Kierig seconded the Motion.

For: All

Opposed: None

Presentations:

A. April 2009 Driver of the Month

The Board announced the Authority's April 2009 Driver of the Month, Mr. Dave Stump. The Board also recognized Jim Huffman, Anne Cramer, Kerri Johnson, Tom Jones and Terry Lewis for their outstanding performance during the month of April 2009.

Opportunity for Public Comments:

Debra Gordey brought to the Transit Authority Board Members some concerns about driving the Med Mat Service.

The General Manager requested that she follow the guidelines established in the Personnel Policy Manual.

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Initials_____

Monthly Data Summaries/Correspondence:

The General Manager stated that the total passenger trips to date this calendar year for 2009 were 473,779 compared to 321,867 total passenger trips for calendar year 2008. The total passenger trips for the year were up 47 %. The total passenger trips for April 2009 were 124,947 and were up 37% compared to April of 2008. Disabled passenger trips were down 13%, senior passenger trips were down 23 % and West Virginia University "Ride with I.D." was up 52% compared to April 2008. During April 2009, the Transit Authority traveled 98,374 miles, and answered 3,380 phone calls.

The General Manager reviewed the farebox reports with the Transit Authority Board.

The General Manager stated that the personnel changes for the month of April 2009 was that full-time bus driver Chris Wilson has resigned his employment.

The Board President, Jenny Dinsmore congratulated The General Manager, David Bruffy on being number seven in the top one hundred most influential people in Morgantown featured in the Dominion Post newspaper.

Financial Business:

A. April 2009 Financial Report

The General Manager reviewed the financial report for April 2009 with the Board Members.

Hugh Kierig Made a Motion to accept for audit the Financial Report as presented for April 2009. Denny Poluga seconded the Motion.

For: All

Opposed: None

Old Business:

A. Youth Commission Free Ride Program Update

The General Manager stated that the total ridership to date is eight hundred passenger trips. The Transit Authority, with data from the fareboxes, is seeing use of High School Id's on other Mountain Line Transit Authority bus routes in addition to the Blue Line . The Youth Commission has let Mountain Line Transit Authority know that they have funds to continue the Free Ride Program through the summer.

B. Proposed Major Service Reductions and Service Changes Affecting Blue & Gold, Campus PM, Valley View, Orange Line, The District, and the Gold Line

The General Manager reviewed all of the service reductions and the potential passenger trips that will be lost. The Board Members were given copies of all of the comments made by passengers from the online survey that was on Mountain Line Transit's website until May 11, 2009. The General Manager stated that the estimated passenger trip loss will be about 175,000. Details of the changes are as follows:

May 13, 2009

Initials_____

The District (Contract termination and service elimination)
Blue & Gold (Reduced Frequency to 20-minutes)
Blue & Gold (Eliminate weekday service from 9:00 pm – 11:00 pm)
Blue & Gold (Eliminate early morning Sat. & Sun. 6:40 am – 9:30 am)
Orange Line evenings (Eliminate Sunday – Wednesday 11:00 pm – 1:30 am)

Ronald Bane requested information from the General Manager concerning the service reductions including any statistics on the reductions and the affect they will have. The City would like to send a letter to the new incoming President of West Virginia University asking him not to cut back the bus service that they are currently funding. He asked that the information be forwarded to the City Manager, Dan Boroff.

The General Manager reviewed the online survey results with the Mountain Line Transit Authority Board.

President Jenny Dinsmore asked to allow Taylor Richmond from West Virginia University Student Government speak to them on his concerns about the service reductions.

The Board agreed by consensus to allow Taylor Richmond to speak.

Taylor Richmond from West Virginia University Student Government stated that he will be writing a letter to West Virginia University's new president concerning the route cutbacks. He also will be writing a letter to Granville and Star City governing bodies about funding for the Orange Line PM route. He stated that the service cutbacks will be forcing the students to be exposed to inclement weather for longer periods of time due to the fact there is nowhere for them to stand out of the weather and the route reduction of the Blue and Gold from ten minute to twenty minute intervals would make this situation worse.

President Jenny Dinsmore asked that the Transit Authority Board authorize the General Manager to draft a letter to West Virginia University's new president from the Board concerning the cutbacks and include all of the information that he has concerning the lost growth potential and the negative impact on the community that this service reduction will have.

Asel Kennedy stated that President Jenny Dinsmore should sign the letter representing the Transit Authority Board.

Denny Poluga Made a Motion to authorize the General Manager to draft a positive letter from the Board explaining the growth that has taken place and the potential impact on the communities if the route service is reduced and be sent to the new West Virginia University administration. Ronald Bane seconded the Motion.

For: All

Opposed: None

Hugh Kierig Made a Motion to authorize the General Manager to draft a letter from the Transit Authority Board requesting financial support from Granville, Westover, and Star City, and also request to be put on their agenda for their next

Council meetings to discuss their financial support of the bus system. Ronald Bane seconded the Motion.

For: All

Opposed: None

The General Manager asked that the Transit Authority Board authorize him to reduce the bus service as proposed that will go into effect on July 1, 2009.

Hugh Kierig Made a Motion to authorize the General Manager to reduce service as proposed based on lack of funding to supplement lost revenues as of July 1, 2009.

Details of the changes are as follows:

The District (Contract termination and service elimination)

Blue & Gold (Reduced Frequency to 20-minutes)

Blue & Gold (Eliminate weekday service from 9:00 pm – 11:00 pm)

Blue & Gold (Eliminate early morning Sat. & Sun. 6:40 am – 9:30 am)

Orange Line evenings (Eliminate Sunday – Wednesday 11:00 pm – 1:30 am)

Denny Poluga seconded the Motion.

For: All

Opposed: None

New Business:

A. Recovery Funds Designation (\$950,137)

The General Manager stated that by way of the American Recovery and Reinvestment Act of 2009-Transit Capital Assistance and Section 5340 Urbanized area apportionment the Transit Authority has received \$ 950,137.00 to be used for capital expenses. He asked the Transit Authority Board to authorize him to use this funding to purchase three new Gillig hybrid heavy duty buses to be delivered sometime in July or August 2010.

Hugh Kierig Made a Motion to authorize the General Manager to execute the grant to use the recovery funds of \$950,137.00 to purchase three heavy duty Gillig hybrid buses. Denny Poluga seconded the Motion.

For: All

Opposed: None

B. West Virginia University Service Agreement Renewal

The General Manager asked that the Transit Authority Board authorize him to enter into agreement with West Virginia University for the reduced service as proposed in the contract of \$883,000.00 that would go into effect on July 1, 2009.

Denny Poluga Made a Motion to authorize the General Manager to enter into agreement with West Virginia University with the new service proposal as presented in the amount of \$883,000.00 to go into effect on July 1, 2009. Ronald Bane seconded the Motion.

For: All

Opposed: None

C. West Run Service Agreement Renewal

The General Manager asked that the Transit Authority Board authorize him to enter into agreement with West Run apartment complex to continue their service in the amount of \$ 142,000.00 for the fiscal year 2009-2010 to begin on July 1, 2009.

Denny Poluga Made a Motion to authorize the General Manager to enter into agreement with West Run Apartment Complex with the contracted amount of \$142,000.00 for the fiscal year 2009-2010 to begin on July 1, 2009. David Flynn seconded the Motion.

For: All

Opposed: None

D. Approval of Fiscal Year 2009-2010 Operating Budget

Asel Kennedy Made a Motion to accept Fiscal Year 2009-2010 Operating Budget as presented by the General Manager. David Flynn seconded the Motion.

For: All

Opposed: None

E. Approval of Fiscal Year 2009-2010 Capital Escrow Budget

Hugh Kierig Made a Motion to accept Fiscal Year 2009-2010 Capital Escrow Budget as presented by the General Manager. Ronald Bane seconded the Motion.

For: All

Opposed: None

F. Memorandum Of Understanding with County Health Department for designation as a Closed Dispensing Site

Asel Kennedy Made a Motion to authorize the General Manager to enter into a Memorandum of Understanding with the County Health Department for designation as a closed dispensing site. Ronald Bane seconded the Motion.

For: All

Opposed: None

G. Authorization to solicit proposals for Special Services Routing Software

The General Manager asked the Transit Authority Board to authorize him to solicit proposals for Special Services Routing Software.

Asel Kennedy Made a Motion to authorize the General Manager to solicit proposals for Special Services Routing Software. Ronald Bane seconded the Motion.

For: All

Opposed: None

H. General Manager's Evaluation (Form enclosed for completion and submission to the Board President at this meeting.

President Jenny Dinsmore requested a meeting on May 22, 2009 at 4:00 PM at the Westover Facility with Ronald Bane, Hugh Kierig and herself to discuss the General Managers evaluation.

Adjournment:

David Flynn Made a Motion to adjourn at 7:35 PM.